



P.O. Box 9001
 San Dimas, CA 91773-9001
 800.634.3228 714.671.5705 (International) Fax: 714.671.5775

CASH ORDER REQUEST FORM

Complete electronically and submit using online banking messages. Or use black ink and mail or fax.

DATE OF REQUEST _____

Please contact AdelFi to confirm availability of currency before placing order. Please allow a minimum of 5 business days for AdelFi to prepare your cash order.

1) MEMBER DETAILS

MINISTRY/MEMBER NAME _____ REQUESTED BY _____

CONTACT PHONE (INCLUDE EXT) _____ EMAIL ADDRESS _____ ACCOUNT NUMBER _____

PURPOSE OF FUNDS (REQUIRED) For international use, identify country _____

2) PICKUP DETAILS

ARMORED PICKUP

COURIER NAME _____

PICKUP DATE (Please coordinate with your courier service to confirm) _____ DELIVERY DATE (Date cash order arrives at ministry) _____

3) CASH ORDER DETAILS

New Currency

AMOUNT REQUESTED	DENOMINATION
\$	Ones
\$	Fives
\$	Tens
\$	Twenties
\$	Fifties
\$	Hundreds

Available Currency

AMOUNT REQUESTED	DENOMINATION
\$	Ones
\$	Fives
\$	Tens
\$	Twenties
\$	Fifties
\$	Hundreds

Rolled Coin

AMOUNT REQUESTED	DENOMINATION	LEGEND
\$	Pennies	1 Roll = \$0.50
\$	Nickels	1 Roll = \$2.00
\$	Dimes	1 Roll = \$5.00
\$	Quarters	1 Roll = \$10.00

NOTE: We can only provide coin by the roll

TOTAL AMOUNT REQUESTED: \$ _____

ADDITIONAL INFORMATION _____

4) MEMBER AUTHORIZATION

X _____ PRINTED NAME _____
 AUTHORIZED SIGNER

If this form is not completed, it may delay availability of funds.

AdelFi INTERNAL USE ONLY

Date Received	Received By	Prepared By	Order Pick Up/Delivery Date